



Final Minutes

NRMCA 100 Committee Meeting

Location: virtual TEAMS meeting

Time: 3 – 4 pm, May 30, 2025

1. The chair called the meeting to order at 3:03pm and asked each committee member to introduce themselves.

Present: Robert Sculthorpe (chair), Michael Weber, Will Gold, Kelvin Doerr, Ahmed Abdel-Mohti

Regrets: Pooja Patel

2. The chair read the Anti-trust statement – an abridged version of NRMCA's Anti-trust Statement.
3. The agenda was reviewed and approved by a motion.

Moved by M. Weber, and seconded by W. Gold, Carried.

4. Julian presented an overview of NRMCA 100 and referred to the link in the agenda, so each member has access to a copy.
5. Julian outlined the Committee's Objective and Mandate.
 - a. Scope of to revise and update the standard based on information gathered, commentary from stakeholders and industry partners, and code change proposals known to members.
 - b. The committee will be tasked to revise and update the standard based on information gathered, commentary from stakeholders and industry partners, and code change proposals known to members.
 - c. Julian made the comment that the committee's actions may be limited by available time and resources. Items identified, but which the committee is unable to address are to be referred to the next review of the standard.
6. Julian reviewed the items he had identified to be addressed, together with a priority ranking. Julian will forward his list of items to the committee members. Following discussion, it was agreed that each of the members should review the list and send an e-mail to Julian and Robert providing their opinion of the ranking. This is to be completed by the end of next week, Friday June 8, 2025.



7. Julian presented the project schedule and timeline. The timing of the work is driven by the ANSI requirements and ICC code change protocol requirements. Julian is to distribute the information presented during the meeting. He further provided some

insight on the fact that NRMCA will give further direction on the available resources to support in coming meetings. This must align with the finalized scope of work and the technical capacity of the committee and member's availability.

The overview is: the committee has much work to accomplish by September 2025 to meet the ICC timeline requirements for submission to the next ICC code change proposals deadline.

The committee reviewed the need to communicate this review of NRMCA 100 to the public, and various means and organizations to work with. Julian is to send the committee members the draft press release by end of day May 30, and is looking for comments prior to its planned release on June 2.

- 8 Julian advised the committee of the request from David Schreck and indicated that further information will be distributed after the meeting.
9. Under Other Business, the chair proposed meeting regular bi-weekly meetings at a regular time for a 60- or 90-minute meeting to enable the committee to accomplish as much work as possible. He recognized that this will be through the summer vacation period, and that the committee will have to work with members being on vacation for some meetings.

The committee adjourned at 4:05 pm.