

New Employee Check-In (2 weeks)

This tool is intended to be used as a guide during an interactive discussion with the new employee.

1 So far, is the job what you expected it to be?

If not, which of the following is not what you expected: Training, Schedule, Equipment, Safety Customers
2 Relations, Other?

3 Have colleagues welcomed you since you started?

4 Are there any questions you have about the CDP role?

5 If yes, what questions do you have?

6 Do you have a good understanding of your role within our organization?

7 So far, what part of the training process has been helpful.

8 Did The company provide you a safe and comfortable piece of equipment to complete your work?

9 If not, what can be improved

10 Have you been given the proper tools or training to be successful?

11 Are there any areas where you could benefit from additional support or training?

12 What are the areas in which you could benefit from additional training?

13 What are the elements of the job you do not enjoy as much?



14 How can we support you to be a more successful CDP?

15 What are your goals for professional development or growth? (e.g., Driver Trainer, etc.)

16 Do you have anyone you would recommend joining the company?