

Form PCC13 NRMCA Pervious Concrete Contractor Certification Certification Session Order Form

Use this form to order examination materials for certification sessions. The name of the person placing this order, the address, and Local Sponsoring Group must be either those of the principal of the Local Sponsoring Group or the Examiner NRMCA has on record for this Local Sponsoring Group. Materials should be ordered at least 4 weeks in advance of your scheduled certification session.

Local Sponsoring Group _____

Name of Person Placing Order _____

Mailing Address _____

City, ST, ZIP _____

Business Phone _____

E-Mail Address _____

I wish to order the following NRMCA Pervious Concrete Contractor Certification materials for a certification session scheduled for the following date and location:

Date _____ Location (City, ST) _____

ITEM	NUMBER REQUIRED	PRICE	SUB-TOTAL
Textbooks		@ \$50 each ¹	
Written Examinations		@ \$110 each ²	
PCC12: Performance Evaluations		No charge ³	
PCC8: Installer Applications		No charge ³	
PCC10: Craftsman Applications		No charge ³	
		TOTAL:	

1. Textbooks are mailed UPS Ground (3-5 business days) upon receipt of your order and payment. **If you require textbooks more quickly than this because you ordered materials too late for the express shipping fee will be added to the cost.** Payments must be received prior to shipping the textbooks.
2. Written Examinations, Performance Evaluations, Installer Applications and Craftsman Applications are mailed UPS Ground (3-5 business days) to arrive 2 days in advance of your certification session date listed above. **If you require these materials to be shipped more quickly than this because you ordered materials too late you will be billed for express shipping. You must return all Written Examinations, used and unused, within three to five business days of the certification session.** You will be invoiced for used Written Examinations immediately upon returning the used and unused exams. **If the total number of exams returned is not the same as those sent, it will be considered a reason to revoke a Local Sponsoring Group's authority to conduct an NRMCA certification program(s).**
3. Performance Evaluations, Installer Applications, and Craftsman Applications are provided at no charge. However, a \$25.00 check must accompany each completed Installer Application and Craftsman Application (see form PCC8 and PCC10 for details).
4. A \$25.00 expedited fee is charged for those requesting results within five business days.

Signature of Person Placing Order: _____ Date: _____

1. Order by fax by completing this form and faxing it to NRMCA Certification Department at (301) 920-2556.
2. Order by e-mail by completing this form e-mailing it to SDickens@nrmca.org.

